

Client Application:

Name/organization:

Ulises Mejias, Comm Studies

Are you a non or not-for-profit?

Yes

What is the nature of your organization (what do you do?)

SUNY Oswego

Who is the contact person for this project?

Contact info (phone and email)

ulises.mejias@oswego.edu
x3525

Who will make design decisions (approval of sketches, roughs, final) for this project?

Is the decision made by a committee or an individual?

Dr. Mejias

When would you be able to meet? (Evenings? Weekends? Specific dates or times?)

Tue or Thr, 11-12:30, or by email, video-conf

Are you willing to come to class to meet with students?

If schedule allows.

Description of project:

Design a logo and web site brand identity for Osw3go.net, an Alterante Reality Game project

Will you need support after the project is completed? (Web support , for example. Please keep in mind that SUNY Oswego may not be able to grant all requests for continued support).

No

Who will provide content for this project? (Logos, imagery, written content) . Do you legally own this content?

All content is to be designed by students.

Deadline info to be provided by client:

Timeline: Fall 09

Initial meeting: asap

Approval of sketches: Oct 15

Delivery of content by client to the designers:

First draft for proofing: Oct 31

First draft returned to designer: Nov 7

Finished project to client/sign off at this time

Nov 24

Example timeline:

initial meeting: September 15

approval of sketches: Sept 29

delivery of content to designers: September 30

first draft for proofing : Oct22

first draft returned to designer: Nov 5

finished project to client/signoff at this time:Dec 1

Deadlines for submission:

For Fall projects: July 1

For Spring projects: Nov 1

Special concerns:

We will be working with a Drupal template, so some familiarity with this platform would be nice.

Submission of this proposal denotes agreement to its terms. Failure to adhere to this agreement can result in cancellation of the project at any stage. Submission also denotes verification that content given to designers is legally owned by the client. Acceptance of conditions also include an agreement to take on a mentoring role to help students develop into professionals. This role includes honoring student deadlines as well as agreement to work with students actively to make the process successful for all parties.

PLEASE MAIL COMPLETED FORM TO :

SUNY Oswego
Art Department
attn: Cara Thompson
32 A Lanigan
Oswego, NY 13027

We appreciate you thinking of us! Due to the high volume of requests we receive, we may not be able to accept your project Please consider applying again if we are unable to work with you at this time.

Please do not write below this line.

Accepted_____ Rejected_____

Date:

Instructor:

Class assigned:

Student assigned: